

# Expense Account Application



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Please email completed form to: [new.members@bartercard.co.nz](mailto:new.members@bartercard.co.nz)

\*Any reference to 'Bartercard' is a reference to Bartercard Exchange Ltd ("Bartercard")

## Expense Account Holder to Complete

Title  Mr  Mrs  Miss  Ms  Mx Expense account name \_\_\_\_\_  
(herein called the "Expense Account Cardholder")  
Position held \_\_\_\_\_  
Cardholder phone \_\_\_\_\_ Mobile \_\_\_\_\_  
Cardholder home address \_\_\_\_\_  
Cardholder email \_\_\_\_\_

I/we, the Expense Account Cardholder, understand that the terms and conditions contained herein and in the Bartercard Rules of the Trading Program govern the operation of an approved Bartercard Expense Account and that, subject to acceptance by Bartercard, this agreement becomes effective when signed by Bartercard. The Rules of the Trading Program are available on request, are in the member handbook and are published in the "Rules and Regulations Tab" in the members portal on the Bartercard website, and I/we acknowledge they have been received and read. I/we authorise the obtaining of an identity verification report to fulfil Anti-Money Laundering and Countering the Financing of Terrorism legislation requirements.

1. The Expense Account Cardholder is deemed to be aware of selling accounts responsibilities. The Expense Account Cardholder will affix their signature to transaction voucher when they are satisfied of its accuracy and that the transaction has been properly completed.
2. It is the Expense Account Cardholders responsibility to understand their credit limit and Bartercard shall be entitled to charge interest at the rate of two percent (2%) per month or part thereof (24% per annum) in cash, for the amount which exceeds member's authorised credit line, and at the option of Bartercard buyer may be billed on seven (7) days notice for purchases made in excess of the authorised credit line.

I, the Expense Account cardholder agree to comply with the terms of this Expense Account application, and the Bartercard Rules of the trading Program.

Expense Account Cardholder signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## Parent Account Signatory To Complete

Parent account name \_\_\_\_\_ (herein called the "Parent Account")  
Parent account number

I/we, the Parent Account, understand that the terms and conditions contained herein and in the Bartercard Rules of the Trading Program govern the operation of an approved Bartercard Expense Account and that, subject to acceptance by Bartercard, this agreement becomes effective when signed by Bartercard. The Rules of the Trading Program are available on request, are in the member handbook and are published in the "Rules and Regulations Tab" in the members portal on the Bartercard website, and I/we acknowledge they have been received and read.

1. Nature of the parties: Bartercard is a trade exchange that operates the Bartercard Trading Program, acting as a third party record keeper of trade dollar transactions among members and directing members to each other for the purpose of trading.
2. Continuing service fees: A monthly membership fee of \$5.00 + GST cash and T\$5.00 + GST trade shall be charged to the Parent Account while this Expense Account remains active.
3. Expense Account credit funds can only be obtained from the Parent Account. Any other attempts to deposit funds into this Expense Account will be declined.
4. Ownership of this account and any funds (credit or debit) contained therein remain the property/responsibility of the Parent Account and do not pass to the Expense Account cardholder. The Parent Account agrees to assume full liability for and indemnify Bartercard against any outstanding cash or trade balance due upon the Expense Account's termination or failure to comply with the Bartercard Rules of the Trading Program.
5. Credit limits are subject to Bartercard credit criteria, and are issued at the sole discretion of Bartercard.
6. All debit balances remain the responsibility of the Parent Account, and are cleared by automatic transfer of funds from the Parent Account on the last working day of each month or immediately upon termination of either the Expense Account or Parent Account. Funds may be manually transferred at any other time from the Parent Account to the Expense Account by submission of a transaction voucher.
7. Upon the closure of the Parent Account for whatever reason, the Expense Account will also be terminated.

I/we, the Parent Account, hereby authorise the Expense Account cardholder to use this Expense Account in accordance with the terms and conditions of this agreement.

I/we, the Parent Account, request and authorise a credit limit to be issued to this Expense Account of T\$ \_\_\_\_\_ (subject to Bartercard approval).

For the purpose of this account, I/we hereby authorise the issue of a  White Card  Green Card  Gold Card

Authorised signature of Parent Account \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name (please print) \_\_\_\_\_

## BARTERCARD HEAD OFFICE USE ONLY

Authorised signature of Bartercard Exchange Limited \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Expense account number \_\_\_\_\_ Credit facility approved \_\_\_\_\_